

CHILD'S NAME: _____

Please
stick
passport
photo of
child
here



*Holistic, Bilingual, and
Multicultural Education for Children*

**Tiny Tots, Playgroup, TK A, TK B
&
SD/Primary Grades 1 – 6**

**Student Drop-In
Application Form
Academic Year 2016-2017**

Where children love to learn....

Banjar Kumbuh, Mas, Ubud, Bali, Indonesia.

Tel: +62 821 4524 7146 & +62 361 4792 577

Email: office@pelangischoolbali.com www.pelangischoolbali.com

APPLICATION FORM



Entering Level TT / Playgroup TK A / B SD

Please specify class (TT / PG / TKA / TKB / 1 / 2 / 3 / 4 / 5 / 6): _____ Start Date: _____

Intended length of enrollment : Full Year / Quarter 1 / Quarter 2 / Quarter 3 / Quarter 4

Child's Information

Complete Name of Child : _____

Nickname : _____

Place & Date of Birth : _____

Gender : _____

Nationality : _____

Parents or Guardians of Child

| | <i>Father</i> | <i>Mother</i> |
|-----------------------------|---------------|---------------|
| Name of Parents/Guardians : | _____ | _____ |

| | | |
|---------------|-------|-------|
| Nationality : | _____ | _____ |
|---------------|-------|-------|

| | | |
|------------------------|-------|-------|
| ID / Passport Number : | _____ | _____ |
|------------------------|-------|-------|

| | | |
|---------------------|-------|-------|
| Permanent Address : | _____ | _____ |
|---------------------|-------|-------|

| | | |
|-------------------------|-------|-------|
| Current Local Address : | _____ | _____ |
|-------------------------|-------|-------|

| | | |
|--------------|-------|-------|
| Profession : | _____ | _____ |
|--------------|-------|-------|

| | | |
|-----------------------|-------|-------|
| Telephone Number(s) : | _____ | _____ |
|-----------------------|-------|-------|

| | | |
|---------|-------|-------|
| Email : | _____ | _____ |
|---------|-------|-------|

| | | |
|---------------------------|--------|--------|
| In Residence With Child : | YES/NO | YES/NO |
|---------------------------|--------|--------|

Any Restricted Access Information (where applicable) : _____

Child's Language

First Language : _____

| | | | | | | |
|--------------------|-------|--------------|--------------------------|-------|--------------|--------------------------|
| Languages Spoken : | _____ | Beginner | <input type="checkbox"/> | _____ | Beginner | <input type="checkbox"/> |
| | | Intermediate | <input type="checkbox"/> | | Intermediate | <input type="checkbox"/> |
| | | Fluent | <input type="checkbox"/> | | Fluent | <input type="checkbox"/> |

***List those persons who can be called in case of an emergency – local contacts
(minimum 2 required)***

Name: Address:

Contact phone number(s):

Relationship to child:

Name: Address:

Contact phone number(s):

Relationship to child:

Name: Address:

Contact phone number(s):

Relationship to child:

List those persons who can be called in case of an emergency – contacts abroad

Name: Address:

Contact phone number(s):

Relationship to child:

Name: Address:

Contact phone number(s):

Relationship to child:

Information on Siblings

| Name | Age | School |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

CONFIDENTIAL
HEALTH INFORMATION



Doctor's Name : _____

Doctor's Address : _____

Doctor's Telephone Number(s) : _____

Is your child currently taking any medication? Yes No

If yes, can your child take the medicine by him/herself? Yes No

Please list names of medications and instructions for administration:

| |
|--|
| |
| |
| |
| |

Please list any food allergies:

| |
|---|
| |
| What procedures should the school take if your child ingests specific food: |
| |
| |

| | YES | NO |
|---|--------------------------|--------------------------|
| Does your child have any hearing difficulties? | <input type="checkbox"/> | <input type="checkbox"/> |
| Does your child have any vision problems? | <input type="checkbox"/> | <input type="checkbox"/> |
| Does your child have any allergies to insect bites or nuts? | <input type="checkbox"/> | <input type="checkbox"/> |

(If you have answered YES to any of the above – please give details below)

| |
|--|
| |
| |

CONFIDENTIAL HEALTH INFORMATION



IMMUNIZATION HISTORY

Pelangi School strongly encourages families to have their children fully immunized. If your child has been immunized, please fill in the date of last immunization.

Diphtheria/Tetanus/Pertussis : _____

Chicken Pox : _____

Measles/Mumps/Rubella : _____

Tetanus (every 10 years) : _____

Tuberculosis : _____

Typhoid (every 3 years) : _____

Hepatitis A : _____

Hepatitis B : _____

Polio : _____

Other : _____

Has your child ever suffered from or been diagnosed with any of the following?
(If yes, please fill in the year of occurrence and any relevant details.)

| | | | |
|---------------------|---|----------|-------|
| Asthma | : | YES / NO | _____ |
| Chicken pox | : | YES / NO | _____ |
| Dengue fever | : | YES / NO | _____ |
| Diabetes | : | YES / NO | _____ |
| Epilepsy | : | YES / NO | _____ |
| Severe Headaches | : | YES / NO | _____ |
| Heart condition | : | YES / NO | _____ |
| Tuberculosis | : | YES / NO | _____ |
| Typhoid fever | : | YES / NO | _____ |
| Measles | : | YES / NO | _____ |
| Mumps | : | YES / NO | _____ |
| Rubella | : | YES / NO | _____ |
| Nose bleeds | : | YES / NO | _____ |
| Allergies (inc NUT) | : | YES / NO | _____ |
| HIV | : | YES / NO | _____ |
| Other | : | YES / NO | _____ |

Has your child or anyone in your family ever been diagnosed with any of the following?
(Please check the boxes that apply and advise us accordingly below.)

| | YES | NO | | YES | NO |
|--------------|--------------------------|--------------------------|---------|--------------------------|--------------------------|
| Tuberculosis | <input type="checkbox"/> | <input type="checkbox"/> | Typhoid | <input type="checkbox"/> | <input type="checkbox"/> |
| Asthma | <input type="checkbox"/> | <input type="checkbox"/> | HIV | <input type="checkbox"/> | <input type="checkbox"/> |
| Epilepsy | <input type="checkbox"/> | <input type="checkbox"/> | | | |

WELLBEING & EDUCATIONAL INFORMATION



Has your child ever had studying difficulties, had to follow an individual educational program or been assessed as having additional or special needs? Yes No

If yes, please give a brief explanation.

**If your child has had an Assessment and Evaluation conducted, please provide a copy of the report.*

Has your child ever received any special academic, social or emotional support? (i.e. speech, language, psychological) Yes No

If yes, please give a brief explanation.

**If your child has had an Assessment and Evaluation conducted, please provide a copy of the report.*

Does your child have any particular habits/behaviours or needs for special attention of which the teachers should be aware? Yes No

If yes, please give a brief explanation:

**If your child has had an Assessment and Evaluation conducted, please provide a copy of the report.*

Does your child have any limitations participating in physical activities? Yes No

If yes, please give a brief explanation:

Has your child ever been suspended from, or asked to leave a school? Yes No

If yes, please give a brief explanation:

LANGUAGE PROFICIENCY INFORMATION



What was the main language of instruction at your child's last school?

Name, address & telephone number of your child's last school?

What language does your child primarily speak at home?

Is your child fluent in spoken English?

Yes No

If necessary, please include any further information.

Is your child proficient when writing in English?

Yes No

If necessary, please include any further information.

Is your child proficient when reading in English?

Yes No

If necessary, please include any further information.

Has your child ever been in an English as a Second Language Program?

Yes No

If yes, please give a brief explanation.

Please note: Non-native English speaking children, or those whose previous education was in a school where the language of instruction was not English, may be required to complete a language proficiency evaluation.

RELEASE OF LIABILITY



We, the undersigned parents/guardians of:

Hereby agree to the following:

1. I / we give permission for my / our child to participate in all field trips.
2. I give permission for my child's likeness (in video or photo) to be used in Pelangi school promotional materials such as newsletters, website, print publications and social media (for school purposes only).
3. In the case of an accident on or off school property, Pelangi School does not accept liability for any resulting injury that may occur.
4. In the case of medical emergency, I / we give permission for Pelangi School to administer first aid and if necessary, to have my / our child transported to a medical clinic or hospital. Pelangi School does not accept liability for any resulting costs that may be incurred.
5. In the case of any damage or destruction caused by my / our child on or off the property of Pelangi School (including field trips), I / we accept full moral and financial responsibility.

This agreement remains in effect for the entire duration of the period my / our child is enrolled at Pelangi School. When applicable, please have two parents sign.

Date and Place:

Signed,

Note: Please affix
materai stamp here

()

Guardian/Parent 1

()

Guardian/Parent 2

Pelangi School - Ubud
Yayasan Cahaya Pelangi

Banjar Kumbuh, Mas, Ubud, Bali, Indonesia
Tel: +62 821 4524 7146 / +62 361 4792 577

Email: office@pelangischoolbali.com www.pelangischoolbali.com

DROP-IN POLICIES

Pelangi Drop-In Policies have been created to benefit temporary visitors to Bali who are seeking a short-term solution for their children's education & care.

- The focus of Drop-In is for the younger children: TT & Playgroup.
- For the older grades, Drop-In can be distracting for the regular students and an extra burden on the classroom teachers. For this reason, TK and SD Drop in students are accepted subject to approval from teachers and the Pelangi School director.
- The maximum period for Drop in students at all class levels is one month or 20 school days.
- If a child attends Drop-In for one month and then decides to enroll full time at Pelangi School, the cost of the Drop-In can be applied towards the student's full tuition & fees for the year.
- Registration for Drop-In students must occur 48 hours before a child can start classes, unless otherwise agreed to by the Director.
- All Drop-In students are required to wear Pelangi uniform. T-shirts are available for purchase from the school office.
- Children must come to school prepared with snacks and lunch (snacks and lunch can also be ordered at Warung Bambu if paid for in advance). Due to allergies, NO PEANUTS are allowed at Pelangi School.
- Registration and Drop-In fees must be paid in advance. Children will not be permitted in school unless fees are settled prior to the beginning of the Drop-In period.
- There will be no refunds given for Drop-In tuition.
- If a child attends Drop-In for one month and then decides to enroll full time in Pelangi, the cost of the Drop-In can be applied towards the student's full tuition & fees for the year.

Drop-In Fees 2015-16

| Class | 20 days |
|-------------------------|------------------|
| Tiny Tots | 4,800,000 |
| Playgroup | 6,200,000 |
| TKA* | 7,700,000 |
| TKB* | 8,100,000 |
| SD Grades 1 – 6* | 9,400,000 |

| | |
|--|----------------|
| Registration Fee for all new Drop-In students | 200,000 |
|--|----------------|

* TKA – Class 6 compulsory 20 day min/max Drop-In periods

Method of Payment

Payments are to be made by bank transfer or direct deposit to account:

Bank: **BRI**
 Address of Bank: **Cabang Ubud, Jl. Raya Ubud**
 Beneficiary Name: **YAYASAN CAHAYA PELANGI BALI**
 Account Number: **0590-01-000063-30-2**
 Swift Code: **BRINIDJA**

Note: (Please mention child's name & grade, parent's name on bank transaction receipt)

Please bring your payment receipt on or before your child's first day of school, before the start of the school day.

STUDENT APPLICATION CHECKLIST

Before a student is accepted at Pelangi School, please ensure the following completed documents are provided (one form per child enrolled):

- Student Drop-In Application form
- Release of Liability form
- Code of Conduct Agreement for parents, carers & visitors

Pelangi School also requires *photocopies* of the following:

- Most recent school report
- All evaluation reports (where applicable)

Each student will meet with the Director and/or Year Teacher prior to year placement being offered. When a place for your child is offered by the school and accepted by parent(s)/guardian(s), the registration and daily Drop-In fees are due in advance.

Please note:

Student's placement may be on a provisional basis pending the receipt of all requested information and/or an English proficiency evaluation.

Pelangi School - Ubud

Yayasan Cahaya Pelangi

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CODE OF CONDUCT FOR PARENTS, CARERS & VISITORS



We believe that Pelangi School staff and children are entitled to a caring and safe environment in which to work; behaviour that will cause harm, upset or distress to the users of the premises is contrary to the aims and ethos of the school.

The purpose of this agreement is to show the expected code of conduct within Pelangi School so that we can work together and ensure a safe and positive environment for the children, staff, parents, carers and visitors.

Parents, guardians, carers and visitors are expected to show respect and concern for others by:

- supporting the ethos of the school by setting a good example in their own speech and behavior towards all members of the school community
- working together with the teachers and staff for the benefit of the children. This includes approaching the school to resolve any issues of concern and to discuss and clarify specific events in order to bring about a positive solution
- driving and parking with consideration and respect for others when dropping off and collecting children from school. Cars must be reversed into parking spaces & motorbikes parked in the dedicated area. The one-way system must be observed at all times
- refraining from smoking, consuming alcohol or being inebriated on school property.

In order to support our safe school environment, Pelangi School does not tolerate:

- disruptive behavior which interferes with the operation of a classroom, office or any other part of the school property
- using offensive language, a raised voice in anger or a display of temper
- approaching someone else's child to chastise them
- threatening behaviour or the use of physical aggression or punishment towards another adult or child
- damaging or destroying school property
- verbal (slanderous) or written (libellous) statements that cause, or are likely to cause, harm to the reputation of Pelangi School, staff or Yayasan/Advisory Board members.

The use of technology or social media websites is an unacceptable platform to resolve any situation that might arise and is not in the best interest of the children or the school community.

Any concerns will be dealt with fairly, appropriately and effectively, but must be made through the proper channels by speaking to the Class Teacher or Director, who can inform Advisory Board, if necessary.

Pelangi School therefore, does not tolerate any abusive, threatening, malicious, libelous or defamatory comments within emails, phone or social network messages.

In the event that any Pelangi School parent, guardian or carer does not uphold this Code of Conduct, the Director and the Advisory Board will be notified. The offending adult may be banned from entering school grounds or the offenders child(ren) excluded from Pelangi School to safeguard our school community.

We, the undersigned parents/guardians of:

Hereby agree to abide by the Pelangi School Code of Conduct Agreement.

This agreement remains in effect for the entire duration of the period my / our child is enrolled at Pelangi School. When applicable, please have two parents sign.

Date and Place:

Signed,

() Guardian/Parent 1

() Guardian/Parent 2

2016-17 Academic Calendar



| July 2016 | | | | | | |
|-----------|----|----|----|----|----|----|
| Mo | Tu | We | Th | Fr | Sa | Su |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

11th - 15th Summer Camp week 1
18th - 22nd Summer Camp week 2
25th - 29th Summer Camp week 3

| August 2016 | | | | | | |
|-------------|----|----|----|----|----|----|
| Mo | Tu | We | Th | Fr | Sa | Su |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

1st - 5th Summer Camp week 4
15th & 16th Staff Preparation Days
17th Independence Day
18th First Day Quarter 1

| September 2016 | | | | | | |
|----------------|----|----|----|----|----|----|
| Mo | Tu | We | Th | Fr | Sa | Su |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | | |

6th, 7th & 8th Galungan Break
12th Idul Adha
30th Quarter 2 fees due

| October 2016 | | | | | | |
|--------------|----|----|----|----|----|----|
| Mo | Tu | We | Th | Fr | Sa | Su |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

14th Last Day Quarter 1
24th First Day Quarter 2

| November 2016 | | | | | | |
|---------------|----|----|----|----|----|----|
| Mo | Tu | We | Th | Fr | Sa | Su |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |

| December 2016 | | | | | | |
|---------------|----|----|----|----|----|----|
| Mo | Tu | We | Th | Fr | Sa | Su |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

2nd Quarter 3 fees due
12th Birth of Prophet Muhammed
15th Christmas Assembly
16th Last Day Quarter 2
19th Staff Preparation Day

| January 2017 | | | | | | |
|--------------|----|----|----|----|----|----|
| Mo | Tu | We | Th | Fr | Sa | Su |
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

9th Staff Preparation Day
10th First Day Quarter 3
25th Pagerwesi

| February 2017 | | | | | | |
|---------------|----|----|----|----|----|----|
| Mo | Tu | We | Th | Fr | Sa | Su |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | | | | | |

| March 2017 | | | | | | |
|------------|----|----|----|----|----|----|
| Mo | Tu | We | Th | Fr | Sa | Su |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

10th Quarter 4 fees due
24th Last Day Quarter 3
28th Nyepi

| April 2017 | | | | | | |
|------------|----|----|----|----|----|----|
| Mo | Tu | We | Th | Fr | Sa | Su |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

5th Galungan
10th First Day Quarter 4
14th Good Friday
21st Earth Day Celebration
24th Ascension of the Prophet

| May 2017 | | | | | | |
|----------|----|----|----|----|----|----|
| Mo | Tu | We | Th | Fr | Sa | Su |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

1st Labour Day
5th Deposit to reserve class space for the 2017/18 academic year.
11th Waisak Day
(19th Full annual payment deadline to receive 5% discount on tuition fees.)
25th Ascension Day

| June 2017 | | | | | | |
|-----------|----|----|----|----|----|----|
| Mo | Tu | We | Th | Fr | Sa | Su |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | | |

2nd Remainder fees due: Quarter 1, facilities and resources.
21st End of Year Celebration
22nd Last Day Quarter 4
23rd Staff Preparation Day

| | | |
|--|------------------------------|------------------|
| School Breaks/Holidays (School Closed) | Term Start/End (School Open) | Fee Payments Due |
| Staff Preparation/PD Days (School Closed) | School Events | Summer Camp |
| Public Holidays & Cultural/Observance Days (School Closed) | | |

| | |
|--|---|
| Term Dates | School Holidays |
| Quarter 1: 18th August - 14th October 2016 | Mid-semester Break 1: 17th - 21st October 2016 |
| Quarter 2: 24th October - 16th December 2016 | Christmas Break: 19th Dec 2016 - 9th Jan 2017 |
| Quarter 3: 10th January - 24th March 2017 | Mid-semester Break 2: 27th March - 7th April 2017 |
| Quarter 4: 10th April - 23rd June 2017 | Summer Break: 26th June - To Be Announced. |

| | | |
|---|---------------------------|---------------------------|
| Public Holidays & Cultural/Observance Days - School Closed | | |
| 17th Aug 2016 | Independence Day | 28th March 2017 |
| 6th-8th Sept 2016 | Galungan Break | 4th-6th April 2017 |
| 12th Sept 2016 | Idul Adha | 14th April 2017 |
| 17th Sept 2016 | Kuningan | 15th April 2017 |
| 2nd Oct 2016 | Islamic New Year | 24th April 2017 |
| 12th Dec 2016 | Birth of Prophet Muhammed | 1st May 2017 |
| 25th Dec 2015 | Christmas Day | 11th May 2017 |
| 1st Jan 2017 | New Year's Day | 25th May 2017 |
| 21st Jan 2017 | Saraswati | 25th June 2017 |
| 25th Jan 2017 | Pagerwesi | 26th June 2017 |
| 28th Jan 2017 | Chinese New Year | |
| | | Nyepi (Balinese New Year) |
| | | Galungan |
| | | Good Friday |
| | | Kuningan |
| | | Ascension of the Prophet |
| | | Labour Day |
| | | Waisak Day |
| | | Ascension Day |
| | | Hari Raya Puasa |
| | | Idul Fitri |

Please note: This calendar may be subject to changes